



seeds of awareness  
EMPOWERING COMMUNITIES WITH MINDFULNESS

(510) 788-0876 • (707) 241-4948  
[admin@seedsofawareness.org](mailto:admin@seedsofawareness.org)

## **Fiddleheads Program**

### **Regional Manager**

Seeds of Awareness, Inc. (“Seeds”) is accepting applications for **Fiddleheads Regional Managers**.

#### **ABOUT SEEDS OF AWARENESS:**

Seeds mission is to transform schools and communities by cultivating connection and awareness. We increase access to social-empathy emotional services for communities that have been systematically marginalized. Our vision is a future where emotional intelligence is the norm, where empathy and mindfulness are embedded in our education system, and where therapeutic support is accessible and commonplace.

Seeds is a nonprofit 501(c)(3), and a collection of psychologists, psychotherapists, school counselors, educators and trainers who provide wrap around therapeutic and educational services to individuals, families, schools, organizations and the community at large utilizing our mindfulness-based methodologies.

**Fiddleheads, one of three main Seeds programs, is an after-school (Spring and Fall) and summer camp providing mindfulness-based, social-emotional learning and therapeutic support in nature.**

#### **JOB SUMMARY:**

Fiddleheads Regional Manager provides support and training to our Fiddleheads counselors, reports to the Fiddleheads Program Director, and supports the administration of the nature-based after-school program and summer camps in one of the three regional locations in which Fiddleheads operates: North Bay, East Bay, and SF/Marin. This position offers clinical hours for intake assessments as well as for leading groups.

*An ideal candidate has:*

- Experience working with neuro-diverse and autistic youth in group settings
- Interest in mindfulness-based and eco- or nature-based therapy
- Familiarity with social and emotional learning methodologies
- Ability to navigate dynamic environment and promptly attend to immediate challenges in the field
- Genuine interest in and connections to diverse communities

#### **QUALIFICATIONS:**

- BBS mental health License or Associate license (MFT, LPCC, LCSW, Psychologist)
- Experience participating in youth programs in outdoor/nature settings
- Willingness to learn Seeds’ online Electronic Health Records system for documentation



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- Familiarity with or willingness to learn Google Suite, Fiddleheads program management software and Fiddleheads enrollment systems
- Excellent administrative skills and verbal communication skills
- 1+ year commitment to Fiddleheads Program desired

### **ESSENTIAL DUTIES:**

All responsibilities are region specific.

- Lead one after-school group per week during fall and spring
- Support counselor interview process and hiring procedures
- Enrollment Coordination: responding to emails and phone calls, and conducting phone intakes with new families interested in our programs and conducting intake assessments for families
- Establish and update site-specific safety protocols and procedures, obtain permits
- Communicate with local parks, Regional Centers and other relevant agencies
- Train and support staff in Regional Center intake procedures and documentation, when applicable
- Train counselors on site-specific safety protocols
- Stock supply closets and bags, including: emergency info forms, first aid supplies, camp and therapy supplies, and snacks

### **SEEDS PERKS:**

- Be a part of an innovative non-profit focused on community-based operations
- Collaborative team culture, cooperative-style leadership, and opportunities for growth
- Flexible hours and location outside of set meetings/trainings
- Opportunity to attend and participate in Seeds public programs and earn CEUs for no fee

**COMPENSATION:** Starting at \$25 per hour.

**APPLICATION PERIOD:** Posted 12/3/2020. Open until filled.

**TO APPLY:** Submit resume and cover letter [online](#) or email resume and cover letter with subject heading “Fiddleheads Regional Manager” to: [apply@seedsofawareness.org](mailto:apply@seedsofawareness.org).

**NON-DISCRIMINATION POLICY:** Seeds of Awareness, Inc. does not discriminate in any program, activity, or in employment on the basis of actual or perceived age, sex, race, ethnic background, veteran status, ancestry, pregnancy, national origin, physical or mental disability, medical information, marital status, genetic information, sexual orientation, gender or religion. People of Color /LGBTQ+ Clinicians are strongly encouraged to apply.